



AWARD FOR EXCELLENCE IN TRAINING AND DEVELOPMENT 2017

The Most Prestigious & Authoritative Training and Development Award

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Established in 2006, Hong Kong Airlines is a full-service airline firmly rooted in Hong Kong. Ever since then Hong Kong Airlines has grown to become an internationally-acclaimed carrier with its principal place of business in Hong Kong. Recognizing the warmth of its service and the quality of its onboard offering, Hong Kong Airlines has been awarded the highly-esteemed four-star rating from Skytrax since 2011.

Fresh

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Hong Kong Airlines, operates one of the youngest fleets in the world. Currently, the average age of their fleet stands at just around 4.1 years. Their current operating fleet has 34 aircraft, (nine Airbus A330-300s, nine Airbus A330-200s, and 11 Airbus A320s) and five freighters (Airbus A330-200Fs). With up-to-date inflight entertainment system installed on all flights, they strive to make the travel experience more enjoyable for passengers.

Very Hong Kong

Based in Hong Kong, Hong Kong Airlines' network currently covers over 40 cities across the Asia Pacific region, including Gold Coast, Beijing, Shanghai, Taipei, Tokyo, Sapporo, Bangkok, Bali and Okinawa. Their company logo is inspired by the bauhinia flower which is the emblem of Hong Kong. And the Brand Hong Kong signature has been painted on all the aircraft. With a selection of Hong Kong flavored cuisines served at the airline's VIP lounge and aboard all flights, they are committed to "Bringing Greater Journeys Sky High" to provide a pleasant and extraordinary journey to all passengers.









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Hongkong Land is a listed leading property investment, management and development group. Founded in 1889, Hongkong Land's business is built on excellence, integrity and partnership.

The Group owns and manages almost 800,000 sq. m. of prime office and luxury retail property in key Asian cities, principally in Hong Kong and Singapore. Hongkong Land's properties attract the world's foremost companies and luxury brands.

Its Hong Kong Central portfolio represents some 450,000 sq. m. of prime property. It has a further 165,000 sq. m. of prestigious office space in Singapore mainly held through joint ventures, and a 50% interest in a leading office complex in Central Jakarta. The Group also has a number of high quality residential and mixed-use projects under development in cities across Greater China and Southeast Asia, including a luxury retail centre at Wangfujing in Beijing. In Singapore, its subsidiary, MCL Land, is a well-established residential developer.

Hongkong Land Holdings Limited is incorporated in Bermuda and has a standard listing on the London Stock Exchange as its primary listing, with secondary listings in Bermuda and Singapore. The Group's assets and investments are managed from Hong Kong by Hongkong Land Limited. Hongkong Land is a member of the Jardine Matheson Group.



Hong Kong - Central District

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Prudential has been serving the people of Hong Kong since 1964. Through Prudential Hong Kong Limited and Prudential General Insurance Hong Kong Limited, it provides a range of financial planning services and products including individual life insurance, investment-linked insurance, retirement solutions, health and medical protection, general insurance and employee benefits.

Prudential plc is an international financial services group with significant operations in Asia, the US and the UK. It serves over \$24 million insurance customers and has £562 billion of assets under management as at 30 June 2016. Prudential plc is listed on stock exchanges in Hong Kong, London, New York and Singapore.

Professional excellence in financial services

Prudential places great importance on professional qualifications for Financial Consultants and Executive Financial Services Managers, supporting their training and career development at all levels and encouraging sales excellence through global initiatives such as Million Dollar Round Table. Through the culture of listening and understanding, Financial Consultants and Executive Financial Services Managers are committed to delivering the most professional and quality service to customers.

Comprehensive product range

DEVELOPMENT 2017

Prudential has a well-established product portfolio across Hong Kong's life insurance, health protection, retirement, investment-linked insurance, life insurance savings, general insurance and employee benefits markets. It provides a wide range of innovative insurance products to meet the unique needs of its customers at different life stages and to help people of Hong Kong provide financial security for themselves and their families.

Supporting the community

Prudential focuses its corporate social responsibility activities on its four long term pillars including youth, education, health and community. These pillars align with Prudential's strengths and expertise as one of the leading insurance companies, and provide a solid foundation for Prudential from which to tackle Hong Kong's challenges such as widening wealth gap, ageing population and growing cases of serious diseases which could be avoided through a healthier and active lifestyle.

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LEAD SPONSOR



MAIN SPONSOR



Chow Tai Fook Jewellery Group Limited (Stock Code: 1929) was listed on the Main Board of The Stock Exchange of Hong Kong in December 2011.

The iconic brand "Chow Tai Fook" of the Group has been widely recognized for its trustworthiness and authenticity, and renowned for product design, quality and value. The acquisition of Hearts On Fire, an internationally acclaimed US premium diamond brand, in August 2014 has further underpinned the Group's stature as a diamond expert in the industry.

The Group boasts an extensive retail network comprising over 2,300 POS of Chow Tai Fook and Hearts On Fire spanning more than 500 cities in Greater China, Singapore, Malaysia, Korea and the United States, as well as a fast growing e-tail network through operating its Chow Tai Fook e-shop and other e-tail accounts on major online shopping platforms.

The Group's sophisticated vertically integrated business model provides it with an effective and tight control over the entire operation chain from raw material procurement, design, production, to marketing and sales through its extensive distribution channels.



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MAIN SPONSOR



香港賽馬會 The Hong Kong Jockey Club ^{同心同步同進} RIDING HIGH TOGETHER

Founded in 1884, The Hong Kong Jockey Club is a world-class horse racing operator and Hong Kong's largest community benefactor, as well as one of Asia's most prestigious membership clubs.

The Club is a not-for-profit enterprise dedicated to community betterment. Through its integrated model of world-class racing, responsible sports wagering and lottery, and charity and community contribution, the Club generates substantial economic and social value and assists the government in combatting illegal gambling. In 2015/16 the Club donated a record \$3.9 billion to charity and paid a record \$20.9 billion in tax. It is Hong Kong's largest single tax payer and one of the world's largest charity donors. As a socially responsible organization, the Club helps government combat illegal betting and advocates responsible gambling.

It is also one of Hong Kong's largest employers, with 22,000 full and part-time staff. Committed to global excellence and giving back to the society, the Club is always "riding high together for a better future" with the people of Hong Kong.





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RIDING HIGH TOGETHER FOR A BETTER FUTURE



The Hong Kong Jockey Club is a world-class racing organisation dedicated to community betterment. As a not-for-profit enterprise the Club generates substantial economic and social value for Hong Kong. It is Hong Kong's largest single tax payer and one of the world's largest charity and community donors. Through its responsible wagering, the Club also assists the Government in combatting illegal gambling. The Club is always "riding high together for a better future" with the community.



The Hong Kong Jockey Club

www.hkjc.com



HSBC (

HSBC is one of the world's largest banking and financial services organizations. With around 4,400 offices in both established and emerging markets, it aims to be where the growth is, connecting customers to opportunities, enabling businesses to thrive and economies to prosper, and, ultimately, helping people to fulfil their hopes and realize their ambitions.

HSBC serves around 46 million customers through its four global businesses: retail banking and wealth management, commercial banking, global banking and markets, and global private banking. Its network covers 71 countries and territories in Europe, Asia, the Middle East and Africa, North America and Latin America.

Listed on the London, Hong Kong, New York, Paris and Bermuda stock exchanges, shares in HSBC Holdings plc are held by about 213,000 shareholders in 133 countries and territories.





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Some careers grow faster than others.



SPONSOR



Founded in 1862, The Hong Kong and China Gas Company Limited (Towngas) was Hong Kong's first public utility company. Today, they are one of the largest energy suppliers in Hong Kong, operating with world-class corporate management and leading-edge business practices.

Its core business in Hong Kong consists of the production and distribution of gas, marketing and sale of gas, the sale of gas appliances, as well as comprehensive after-sales services. With a pipeline network consisting of more than 3,500km of gas pipes, it supplies town gas to over 1.8 million customers in Hong Kong. Expanding its business horizons in recent years, Towngas has diversified its business into telecommunications, building services, manufacturing, engineering, and the new eco-energies, and has more than 230 projects in China across 26 provinces, municipalities and autonomous regions. These include piped city-gas projects, upstream and midstream developments, water and wastewater treatment schemes, natural gas filling stations, as well as new energy exploration and utilization ventures.

To support its continuous business growth, Towngas makes every effort to attract talents, develop and engage its employees, who are able to fulfill their career objectives, while working together to achieve the business goals. They support their employees' development by providing structured talent development programmes at every single step in their career ladders. At the entry level, its well-esteemed Graduate Trainee and Apprenticeship Schemes have been grooming young talents as future leaders and qualified technicians. For middle management, Towngas has customized leadership acceleration programmes to fit the needs of its diversified businesses across different locations. As for senior management, individual development plans are tailor-made to cater for the unique development needs of its seasoned business leaders.

Emerging as a regional leader in the energy business, Towngas strives to become a socially responsible organization. It is devoted to the communities by providing clean and safe energy. It also provides a positive and rewarding work environment where people can unleash their potential and ignite their future.



SPONSOR



Founded in 1956, Hong Kong Maxim's Group is a leading food and beverage company comprising of Chinese, Asian and European restaurants, quick service restaurants, bakery shops and institutional catering, while providing a range of festive products, including the award-winning Maxim's mooncakes. The Group is also the licensee of renowned brands including Starbucks Coffee, Genki Sushi, IPPUDO ramen and The Cheesecake Factory in various territories. Altogether, the Group operates over 950 outlets in Hong Kong, PRC, Vietnam and Cambodia.

Maxim's Group is devoted to develop and unleash the potentials of people to help consistently elevate product and service quality, hence uplifting customer satisfaction. Ultimately, the Group can achieve sustainable business growth and contribute to the service advancement in the food and beverage industry in Hong Kong.



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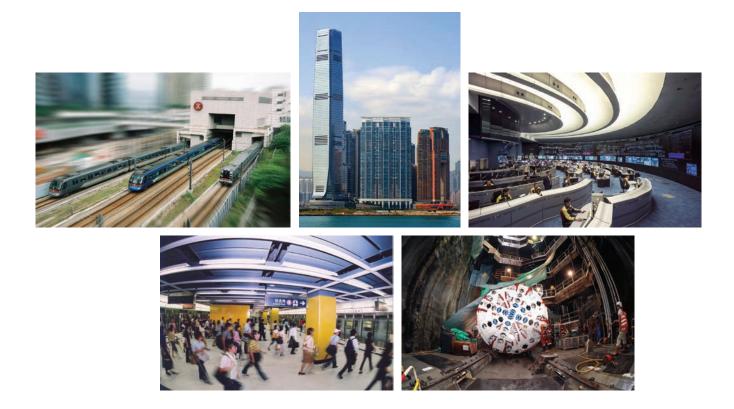




Carrying an average of nearly 5.5 million passengers every weekday, MTR Corporation is regarded as one of the world's leading railways for safety, reliability, customer service and cost efficiency. At present, MTR employs around 17,000 staff in Hong Kong.

With the commitment in developing its staff and striving for service excellence, MTR is honoured to have received the recognitions from local and overseas professional associations in training and development in recent years, including the HKMA Award for Excellence in Training and Development (Gold Award; Most Dedicated Organization to People Development Award), HKMA Quality Award (Gold Award), Asian Most Admired Knowledge Enterprise (MAKE) Award, Association for Talent Development - BEST Award (ranked first in Asia and second worldwide), China's Best Corporate University Award, Global HR Excellence Awards (T&D) and Brandon Hall Excellence Award (Learning Technology) - Gold Prize.

MTR believes that human capital is the gateway to excellence and commits whole-heartedly to advocating an environment of continuous learning to enable employees to unleash their full potential, and to provide better service for the Hong Kong community and the world.



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PwC's purpose is to build trust in society and solve important problems. They have a network of firms in 157 countries with more than 223,000 people who are committed to delivering quality in assurance, advisory and tax services.

PwC China, Hong Kong, Taiwan and Singapore work together on a collaborative basis, subject to local applicable laws. Collectively, they have around 800 partners and 20,000 people in total.

They provide organizations with the professional service they need, wherever they may be located. Their highly qualified and experienced professionals listen to different point of views to help organizations solve their business issues and identify and maximize the opportunities they seek. Their industry specialization allows them to help co-create solutions with their clients for their sector of interest.

PwC has offices in these cities: Beijing, Shanghai, Hong Kong, Shenyang, Dalian, Tianjin, Jinan, Qingdao, Nanjing, Suzhou, Hangzhou, Ningbo, Wuhan, Changsha, Xi'an, Chengdu, Chongqing, Xiamen, Guangzhou, Shenzhen, Macau, Taipei, Chungli, Hsinchu, Taichung, Tainan, Kaohsiung and Singapore.



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MEDIA SPONSOR



Putting people first in HR

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Leading the way with practical and strategic HR advice, HR Magazine provides a trusted, fully-independent platform for over 42,000 HR Directors, T&D Heads and CEOs across APAC and globally.

- 1. HR Online: up-to-minute HR updates
- 2. **HR Magazine:** published quarterly sharing the latest professional knowledge and industry insights from HR heavyweights
- 3. HR Conferences: face-to-face interaction for senior HR figureheads every quarter
- 4. HR Private Events: breakfast briefing with global leaders in HR

Key content

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- Latest HR news
- Roundup and sharing from key HR events
- Practical advice on recruiting, retaining and developing the best talent
- Candid interviews with HR leaders sharing best practices
- L&D tips and strategies
- Latest HR white papers, facts, figures and analysis
- Labour market trends
- Labour Law updates and important policy changes
- Human Resources Information System (HRIS), social media and online HR platform updates

If it's important in HR, it's in HR Magazine...



MEDIA SPONSOR



Founded in 1992, Recruit magazine is the number 1 free recruitment magazine in Hong Kong*. As a pioneer recruitment publication inside MTR stations, Recruit magazine has succeeded in combining jobs and education advertisements with comprehensive articles on labour market and industry news. It also provides career related enrichment articles and activities to attract readers who strive for work-life balance.

Recruit magazine has an extensive distribution network to reach a large group of working population under various channels, including effective hand-to-hand distribution in high-traffic commercial districts and hot spots, inside designated MTR stations, 7-Eleven convenience stores, Starbucks stores, and job centres of labour department.

Apart from recruitment magazine, Recruit has operated recruit.com.hk which is a user-friendly and effective platform for job searching, job posting and candidate searching. Recruit.com.hk is one of the leading job portals with over 30 million monthly page views on average. Together with Recruit mobile apps with over 310,000 downloads, Recruit has given job and education advertisements a greater prominence and wider reach to the target working population, meanwhile the job seekers can search and apply jobs at anytime anywhere.

Recruit is dedicated to providing full services to cater the needs of job seekers and recruitment advertisers. Starting from 2012, Recruit has extended to the services to organize career fair. Over 41 education and career fairs were organized. Over 450 organizations joined the fairs and over 50,000 job vacancies were posted.





* According to Ipsos Media Atlas 2009-2014 among aged 25-64 full-time workers

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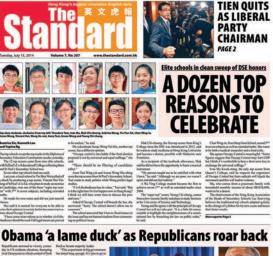


Established in 1949, The Standard is Hong Kong's first and only free English daily newspaper, and enjoys a high-quality readership.

Published in a handy tabloid format, The Standard delivers a comprehensive coverage of local and international news, with special sections on sports, business and technology and an inside look of the market every Monday in Money Glitz. There are also special features on entertainment and lifestyle topics, plus the lively Weekend Glitz on Friday, all presented in an easy-to-read, colorful and compelling format.

From Monday to Friday, The Standard is widely distributed around town, but is also available in digital format on www.thestandard.com.hk, Apple iPad & iPhone app, Android app and Facebook (www.facebook. com/thestandardhk), all at no cost.





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Rooms and Facilities Rental 場地及設施租用



We provide rooms and venues for hire at Central/Admiralty, Wanchai, Causeway Bay and Tsim Sha Tsui East which suit a wide variety of uses such as meetings, training sessions, lectures, seminars, conferences, professional examinations, presentations, sales talks, etc.

我們在中環/金鐘、灣仔、銅鑼灣和尖東提供場所及設施租用。我們的場地和房間適合各類 需要,例如會議、培訓、課堂、座談會、討論會、專業考試、演講、推銷活動等。

Central/Admiralty 中環 / 金鐘

Located adjacent to Lippo Centre, rooms with city view and partial sea view 鄰近力寶中心,房間有城市景觀及部分海景

Wan Chai 灣仔

Opposite to Revenue Tower, with large rooms which can accommodate up to 80 persons each 税務大廈對面,大房可容納多達80人

Causeway Bay 銅鑼灣

Conveniently situated at the prime business district of Causeway Bay, near Times Square and next to Leighton Centre

位於銅鑼灣的黃金商業區,交通便利,鄰近時代廣場及禮頓 中心

Tsim Sha Tsui East 尖沙咀東



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ABOUT THE HONG KONG MANAGEMENT ASSOCIATION

The Hong Kong Management Association (HKMA) is a non-profit making organization established in 1960. Its vision, mission and values are as follows:

VISION

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• To be the leading professional organization advancing management excellence in Hong Kong and the Region

MISSION

- To promote best practices in management
- To nurture human capital through management education and training at all levels
- To provide members with a platform for exchange of ideas, networking and personal development

VALUES

- **Continuous improvement** We embrace best practices through continuous improvement.
- Innovation
 We welcome new ideas, seek out new skills and capabilities, and explore new concepts.
- Integrity We are open, honest and forthright in our dealings.
- Professionalism
 We strive for excellence in all we do.
- **Respect for Individuals** We build relationships based on trust and respect.

• Sustainability

We integrate sustainability into all aspects of our operations and business practices.



ABOUT THE HONG KONG MANAGEMENT ASSOCIATION

Services provided by the HKMA can be categorized into three major areas, namely education and training; management services and membership services.

With a commitment to nurturing human capital through management education and training at all levels, the HKMA offers over 2,000 training and education programmes covering a wide range of management disciplines for more than 50,000 executives every year. From distance learning courses, seminars and workshops, certificates, diplomas, all the way to bachelor's, master's and doctorate degree programmes jointly organized with prestigious overseas universities, these programmes are suitable for executives at different stages of development. The HKMA also provides specially designed corporate training which is geared to the particular needs of different organizations. In 2015, The Institute of Advanced Management Development (AMD) was established to offer advanced management programmes for senior executive development and management consulting services with a view to making significant contribution to the growth of Hong Kong's human capital and of the economy locally and regionally.

The Association believes learning while networking works best for achieving continuous development. Diversified management services are offered to provide platforms for business executives to exchange ideas, to network and to gain professional development. Annually, the Association organizes diverse functions such as Annual Conference, special topic seminars, dinners and workshops. Prominent business leaders are invited to share their invaluable insights and wisdom on the most updated trends and development of management.

Business award is another major area of the HKMA's management services. To promote best practices in management, each year, the Association organizes eight business awards in Hong Kong and the Mainland. These include the Best Annual Reports Awards, the HKMA Quality Award, the Award for Excellence in Training and Development, the HKMA/TVB Awards for Marketing Excellence, the Hong Kong Management Game, the Distinguished Salesperson Award, the Hong Kong Sustainability Award and the Award for China Marketing Excellence. These prestigious awards, which are now regarded as the highest accolades of the business community, provide an exemplary model for business professionals to follow and benchmark.

With a total of over 13,000 members including individuals and corporates, membership service has always been a priority for the Association. A comprehensive range of membership activities such as seminars, forums, luncheons, company visits, study tours and social gatherings are offered every year. Another distinctive feature of membership is the eight autonomous Specialist Clubs which provide opportunities for members with similar interests to meet and develop further their specialist knowledge. The highlight event of membership is the Annual Fellowship Dinner which provides an excellent platform for members to extend their network.





INTRODUCTION

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The Award for Excellence in Training and Development has been organized by the Human Resources Development Management Committee of The Hong Kong Management Association since 1990. It is the only award of its kind in Hong Kong that gives public recognition of achievements in training and development to individuals as well as organizations, whether large or small and whatever the nature of their businesses or services.

OBJECTIVES OF THE AWARD

- To give due recognition to HRD professionals and trainers for their achievements
- To help improve the quality of training and development in Hong Kong generally by giving examples of good training and development and by sharing experiences
- To continue to improve the extent to which training and development meets business/organizational needs, establishes direction and contributes to the success of the organization through improving the performance of employees

BENEFITS TO ORGANIZATIONS

- The Award will strengthen the reputation of the organization within the field of training and development and in the business community at large.
- The winners will be allowed to use the award logo on their stationery, promotional literature and in advertising.
- The Award will provide an excellent opportunity for publicity by the winners.
- The Award could be used as an aid to recruitment.

BENEFITS TO HRD PROFESSIONALS AND TRAINERS

- The Award offers HRD professionals and trainers the opportunity to have their efforts better recognized by their organizations, peer professionals and the community.
- The Award will provide additional motivation to HRD and training professionals to extend their efforts.
- The Award will help senior management better understand the value HRD professionals and trainers can bring to improve corporate results of the organization.

AWARD CATEGORIES

- Campaign Awards
- Individual Awards

ENQUIRIES

For enquiries, please contact:

Ms Ellis Yeung, Manager Ms Nichola Wong, Executive Officer Tel: 2826 0532 Email: ellisyeung@hkma.org.hk Tel: 2826 0521 Email: nicholawong@hkma.org.hk Fax: 2868 4387

WEBSITE

www.hkma.org.hk/trainingaward

The Board of Examiners comprises members of the Human Resources Development Management Committee 2016/17, the Personnel Management Committee 2016/17 and the Training and Development Awards Organizing Committee 2017. They include:

TRAINING AND DEVELOPMENT AWARDS ORGANIZING COMMITTEE

Mr Anthony Rushton (Chairman)

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Regional Head of Learning, Asia Pacific Human Resources HSBC

Ms Connie Chan

Head of Human Resources, Hong Kong Yahoo! Hong Kong Limited

Dr Salina Chan

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Regional Learning and Development Director Human Resources – Asia Pacific Fossil (East) Limited

Mr Vicmond Chan

Human Resources and Administration Director Dragages Hong Kong Limited

Ms Winnie Chiu

Associate Partner Amrop China

Ms Kyon Chow

Head of Human Resources, Asia Johnson Electric

Ms Joyce Chow

Managing Director, Learning and Development Asia Pacific Division Federal Express (Hong Kong) Limited

Mr Ian Choy

Senior Director – People Resources McDonald's Restaurants (Hong Kong) Limited

Ms Mimi Fu

Director, Learning and Development Ocean Park Corporation

Mrs Claudia Hodges

Director of Agency Training Agency Administration Prudential Hong Kong Limited

Mr Collin Lam

Regional Director, Human Resources and Administration Fantastic Natural Cosmetics Limited

Ms Ivy Lau

Head of Talent Engagement and Corporate Social Investment, Co-Owner Hong Kong Broadband Network Limited

Ms Ivy Leung

Head of Human Resources and Administration Octopus Holdings Limited

Ms Felicity Sam

Senior Director, Learning and Development Ralph Lauren Asia Pacific Limited

Ms Bianca Wong

Group Human Resources and Corporate Commumications Director Jebsen & Co Ltd

Mr Stanley Yau

Director of Human Resources and Administration Hong Kong Airlines Limited

Mr Albert Yeung

Director – Human Resources and Administration K Wah International Holdings Limited

HUMAN RESOURCES DEVELOPMENT MANAGEMENT COMMITTEE 2016/17

Mr Stephen Leung (Chairman)

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AWARD FOR

Country Manager Pfizer Corporation Hong Kong Limited

Mr Morison Chan Deputy General Manager – Corporate Planning Group Executive Office Chow Tai Fook Jewellery Group Limited

Ms Catherine Chau Head of Human Resources Hongkong Land Limited

Ms Ivy Cheng Head of Human Resources AMOREPACIFIC Hong Kong Company Limited

Ms Kit Fan Head of Corporate HR The Hong Kong & China Gas Company Limited

Ms Judy Feng Head of Organizational Development The Hong Kong Jockey Club

Mr Barry Ip

Senior DirectorMs CaDivision Learning and Development/PartnePrincipalTalenJabil Employee Development International InstituteKPMGJabil Circuit, Inc.Find the second second

Mr Ellis Ku Head of Learning and Organization Development Maxim's Caterers Limited

Mr Steve Lawrence Head of Training and Development – Airports Cathay Pacific Airways Limited

Ms Maylie Lee Head of Human Resources, Hong Kong and Greater China Marsh (Hong Kong) Limited **Mr Teddy Liu** General Manager – Corporate and Talent Development New World Development Company Limited

Mr Anthony Mak Principal Assistant Secretary (Civil Service) Training and Development Civil Service Training and Development Institute Civil Service Bureau

Ms Eliza Ng Director, Human Resources Fuji Xerox (Hong Kong) Limited

Mr Kelvin Ng General Manager – Training and Organization Development Human Resources Department Nan Fung Development Limited

Mr Anthony Rushton Regional Head of Learning, Asia Pacific Human Resources HSBC

Ms Carmen Ting Partner in Charge, Talent People, Performance and Culture KPMG

Mr Chester Tsang Acting General Manager – HR (Mainland China/International and Development) MTR Corporation

Mr Kenneth Wai Director of Human Resources Island Shangri-La Hotel

Ms Bianca Wong Group Human Resources and Corporate Communications Director Jebsen & Co Ltd



PERSONNEL MANAGEMENT COMMITTEE 2016/17

Ms Margaret Cheng (Chairman) Human Resources Director MTR Corporation

Ms Florence Chow Head of Group Human Resources HKT Ltd

Ms Connie Lam Human Resources Director CLP Power Hong Kong Limited

Ms Nita Law Regional Head, Human Resources, Greater China and North Asia Standard Chartered Bank (Hong Kong) Limited

Mr C K Lee Managing Director C K Lee & Associates

Ms Carrie Leung Chief Executive Officer The Hong Kong Institute of Bankers **Ms Christina Leung** Director, Human Resources and Administration Guardforce Group Limited

Mr Thomas Ng Employee Relations and OSH Advisor The Hong Kong Jockey Club

Prof Wong Chi Sum Professor Department of Management The Chinese University of Hong Kong

Mr Albert Wong General Manager People Cathay Pacific Airways Limited

Ms Janet Yeung Director of Human Resources Cordis, Hong Kong

IMPORTANT POLICIES

All information and documents supplied by Award participants including their identities and written submissions are kept confidential and will only be used for the judging of the Award.

All Examiners and Adjudicators are required to declare in advance to the Award Secretariat on their conflict of interest. The Examiners and Adjudicators in question would be barred from reviewing the Award participants concerned or handling in any manner the materials submitted by the Award participants involved.

CAMPAIGN AWARDS

ELIGIBLE PROGRAMMES

The Campaign Awards are intended to cover any training or development programmes that are initiated and delivered by Hong Kong, Mainland or overseas organizations for their staff members and service providers for the benefits of the organizations.

Programmes that include external consultants as part of the programme are also eligible for the competition. Nevertheless, the role of these consultants should be justified and clearly stated.

CATEGORIES

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The Campaign Awards will be divided into two categories:

1. Skills Training Category

Any learning activity provided to improve job specific skills, knowledge and attitude that contributes to organizational performance/business results.

Examples:

• Basic Training

Formal training is given, in classrooms or by electronic delivery, in the skills, knowledge and attitude that staff require in order to perform their basic job.

• Specific Skills Training

A skill is being taught to a particular group of staff ranging from office computer skills to specific technical skills such as product maintenance or interpersonal skills such as negotiation skills.

Refresher Training

Training programmes that are intended to revitalize a particular skill or knowledge to ensure the desired standards are still being achieved.

2. Development Category

Any activity, initiative or programme focused on people development that contributes to on-going enhancement of organizational capability, performance and business results.

Examples:

- Leadership/Executive/Talent Development Programme
- Programme that has been developed to enhance the competencies of employees for the sustainable development of the organization such as succession planning programme and talent development programme.
- Cultural Change Programme Programme that has been developed to support significant change initiatives of the organization such as vision, mission and core vaule programme.
- Career Development Programme Programme that has been developed to support staff career development within the organization.

CAMPAIGN AWARDS

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The following awards will be granted to outstanding programmes in both "Skills Training Category" and "Development Category" by the Panel of Adjudicators:

- Gold Award
- Silver Award
- Bronze Award
- Excellence Awards

Recipients of Best Presentation Award in both categories will be selected by all participants attending the Final Presentation Seminar.

Recipients of the following awards in both categories will be selected by the Board of Examiners from among all the participating training or development programmes:

• Certificate(s) of Merit

Recruit Most Innovative Award(s)

• 周大福 Special Award*

- Special Award(s) for Organization with 500 Employees or Less
- Best Presentation Award

(*recognize training or development programme(s) with outstanding performance in different individual areas.)

PARTICIPATION FEE

HKMA Member: \$9,900 per programme Non-Member: \$12,900 per programme

Free for SMEs*

* Small and Medium Enterprises (SMEs) refer to organizations which employ not more than 100 persons in Hong Kong and are not subsidiaries of any group of companies or local offices of multinational companies. The Hong Kong Management Association reserves the right to make the final and binding decisions on the eligibility of applicants.

The participation fee covers:

- THREE free seats at the Final Presentation Seminar
- ONE free seat at the Award Presentation Ceremony

Participating organizations are required to settle the participation fee before the entry deadline.

CAMPAIGN AWARDS SCHEDULE

Deadline for Entries Monday, 20 February 2017

Deadline for Submission of Programme Summary Monday, 13 March 2017

Shortlisting Interview

Wednesday, 22 March 2017 Thursday, 23 March 2017 Friday, 24 March 2017 Deadline for Written Submission (Finalists only) Monday, 24 April 2017

Final Presentation Seminar Tuesday, 27 June 2017

Award Presentation Ceremony September 2017

CAMPAIGN AWARDS

JUDGING PROCESS

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Submission of Entry Form (Deadline: Monday, 20 February 2017)	All participating organizations have to submit an Entry Form.			
•				
Submission of Programme Summary (Deadline: Monday, 13 March 2017)	All participating organizations will be required to submit a programme summary in English in not more than two pages for the Examiners' reference. Please refer to Page 31 for guidelines for Programme Summary.			
•				
Shortlisting Interview (Wedenesday, 22 March 2017 Thursday, 23 March 2017 Friday, 24 March 2017)	All participating organizations will be invited to give a 15-minute verbal presentation on training or development programmes, followed by a 10-minute Question-and-Answer session in English, Cantonese or Putonghua. The verbal presentation, covering all the Judging Criteria, will be made to the Board of Examiners comprising members of the Training and Development Awards Organizing Committee, Human Resources Development Management Committee and Personnel Management Committee of the Association. Please refer to Page 31 for guidelines for Shortlisting Interview.			
\bullet				
Written Submission (Finalists Only) (Deadline: Monday, 24 April 2017)	Finalists of both categories will be invited to submit a five-page summary of their training or development programmes in English which will be reviewed by the Panel of Adjudicators. The written submissions should cover all the Judging Criteria.			
•				
Final Presentation Seminar (Tuesday, 27 June 2017)	The final selection of winners of both categories will take the form of an experience-sharing seminar open to all executives. The finalists will be invited to deliver a presentation before the Panel of Adjudicators. Finalists of Campaign Awards can have a maximum of two representatives presenting at the Final Presentation Seminar. Presentations will be restricted to 20 minutes plus 10-minute Question-and-Answer session in English.			
	The Adjudicators will decide on the winners of Gold, Silver, Bronze Awards and Excellence Awards for both categories.			
Award Presentation Ceremony (September 2017)	An Award Presentation Ceremony will be held during the Susan Yuen Memorial Lecture and all the results of the Awards will be announced.			

GUIDELINES FOR PROGRAMME SUMMARY AND SHORTLISTING INTERVIEW

CATEGORIES

DEVELOPMENT 2017

ENCE

- **Skills Training Category**: Any learning activity provided to improve job specific skills, knowledge and attitude that contributes to organizational performance/business results.
- **Development Category**: Any activity, initiative or programme focused on people development that contributes to on-going enhancement of organizational capability, performance and business results.

GUIDELINES FOR PROGRAMME SUMMARY

- All participating organizations should submit a concise summary of the training or development programme in English.
- The summary will not be scored, but is critical for the Board of Examiners to have a basic understanding of the organization as well as the objectives, content and results of the programme.
- The summary should be limited to not more than two single-line spaced A4 pages, with character point size not less than 10.
- The programme summary should cover the following contents:
 - 1 Basic Information
 - 1.1 Brief profile of the organization
 - 1.2 Name of the skills training or development programme and purpose for delivering this programme
 - 2 Programme Objectives
 - 2.1 Description of the programme objectives
 - 3 Programme Design, Development and Implementation3.1 Description of the planning, design and execution of the programme
 - 4 Programme Outcomes4.1 Description of the programme outcomes and how it achieved objectives

GUIDELINES FOR SHORTLISTING INTERVIEW

- All participating organizations are invited to the Shortlisting Interview by the Board of Examiners comprising members of the Training and Development Awards Organizing Committee, Human Resources Development Management Committee and Personnel Management Committee of the Association.
- An organization can send a maximum of two representatives for the Shortlisting Interview.
- The presentation should be limited to 15 minutes, followed by a 10-minute Question-and-Answer Session in English, Cantonese or Putonghua.
- Presentations may be video-taped for judging purpose.
- The presentation can be supported with PowerPoint and/or a printed summary of keypoints in English if desired (in PowerPoint printout format).
- The presentation should cover all the Judging Criteria. Please refer to Page 32 and 33 for Judging Criteria.
- The presenter need not be the same person as would be used at later stages including the finals, but he or she should be someone who was directly involved in the training or development intervention.
- There will be no marks added or subtracted for the quality of the presentation, only for the content and the quality of the training or development intervention itself.



DEFINITION OF SKILLS TRAINING CATEGORY

AWARD FOR EXCELLENCE IN

TRAINING AND DEVELOPMENT 2017

Any learning activity provided to improve job specific skills, knowledge and attitude that contributes to organizational performance/business results.

1	NEEDS IDENTIFICATION AND OBJECTIVES SETTING	20
	1.1 Training Needs Analysis The methods used for determining the objectives were rigorous and comprehensive; other workplace issues that affected performance had been considered.	10
	1.2 Objectives Setting Business/Organizational needs related to improvement in relevant job specific skills, knowledge and behaviours were clearly stated; training objectives and results require were specific, measurable and relevant. The programme addressed challenging performance situation and requirements.	10 d
2	DESIGN, DEVELOPMENT AND IMPLEMENTATION	40
	2.1 Quality of Design Appropriate approach and methods were used for participants to effectively learn and apply the skills, knowledge and attitude in their job environment.	10 d
	2.2 Effectiveness of ContentDevelopment of training content is relevant to the intended learning outcomes.	10
	 2.3 Implementation Strategies Evidence of effective stakeholders' management, communication and resource deployment. 	10
	 2.4 Integration with Work Line managers and other stakeholders were actively involved; appropriate pre and post event activities were included. 	10
3	MEASUREMENT AND OUTCOMES	30
	3.1 Measurement Process The methods used to measure outcomes were reliable.	5
	3.2 Learning and Performance Results The training objectives were met. The participants achieved the learning goals. They were able to apply the learning and improve their performance to the required standards in a sustainable way.	15
	 3.3 Organizational Performance/Business Results The connection to organizational performance/business results was clearly demonstra in a cost effective manner. 	10 ted
4	DEGREE OF INNOVATION	10
	4.1 Innovative approaches and/or design were applied to enhance programme effectiven	ess.

Total 100

DEFINITION OF DEVELOPMENT CATEGORY

AWARD FOR

DEVELOPMENT

LENCE IN

Any activity, initiative or programme focused on people development that contributes to on-going enhancement of organizational capability, performance and business results.

MARKS **PROGRAMME OBJECTIVES** 20 1.1 The programme addressed one or more specific business/organizational challenge(s) related to people development. 1.2 The programme considered the people performance and development required to enhance organizational capability, performance and business results. **DESIGN AND IMPLEMENTATION** 30 2.1 The people development elements in this programme were effectively planned, designed and executed to meet the desired objectives. **STAKEHOLDER ENGAGEMENT** 3 10 3.1 Relevant stakeholders (e.g. top management, line managers) were involved and appropriately engaged in the objective setting, design, delivery and post intervention stages. **ORGANIZATION INTEGRATION** 10 4.1 The programme appropriately integrated relevant business/organizational and human resource practices/processes to achieve desired outcomes. 5 **MEASUREMENT AND OUTCOMES** 20 5.1 The programme was implemented in a cost effective manner. 5.2 The measurement process of the programme was rigorous and reliable. 5.3 The programme achieved the stated business/organizational objectives. 5.4 The programme has demonstrated sustainable outcomes.

- 6 DEGREE OF INNOVATION
 - 6.1 The programme was innovative in its concept, design, implementation, reinforcement and/or outcome measurement.

Total 100

10

DEVELOPMENT CATEGORY JUDGING CRITERIA

33



CAMPAIGN AWARD ENTRY FORM

ACT-42846-2017-2-NL

To:	The Secretariat, Award for Ex The Hong Kong Managemen 14/F, Fairmont House, 8 Cott	t Association	-	nt 2017		
Attn:	Ms Ellis Yeung, Manager Ms Nichola Wong, Executive			syeung@hkma.org.hk holawong@hkma.org.hk	Fax: 2868 4387	
Cate	gory: 🗌 Skills Training	Development				
Nam	e of Programme:					
Nam	e of Organization:					
Addr	ess:					
				Number of Employees	:	
Cont	act Person: (Mr/Ms)		lob Title:			
Tel: /			Mobile:			
E-ma	il:		_ Fax:			
Desc	ription of Type of Business:					
1. Na	on Wednesday, 22 March 2017 ame: (Mr/Ms) l:		lob Title:			
	ame: (Mr/Ms)					
	l:					
A cro	ossed cheque no:	of HK\$		made payable	to " The Hong Kong	
Mana	agement Association" is enclo	osed.				
□нк	\$9,900 (HKMA Member)	□ HK\$12,900 (Non-	Nember)	□ Free for SMEs*		
not si	all and Medium Enterprises (SME ubsidiaries of any group of comp res the right to make the final and	anies or local offices of 1	nultinational co	mpanies. The Hong Kong Ma		
Signa	ature:		Date:			
-				(not later than Monda		

(Companies may submit more than one entry. Please complete a separate form for each entry.)

PAST CAMPAIGN AWARD WINNERS

2016

Skills Training Category

Gold Award

Cordis, Hong Kong **Silver Award** MTR Corporation and Sports Federation & Olympic Committee of Hong Kong, China

Bronze Award TAL Apparel Limited

Excellence Awards

Fuji Xerox (Hong Kong) Limited Hong Kong Sheng Kung Hui Welfare Council Limited The Great Eagle Properties Management Company Limited – Langham Place

Development Category

Gold Award Prudential Hong Kong Limited

Silver Award Esquel Group Bronze Award Manulife (International) Limited

Excellence Awards Bank of China (Hong Kong) Limited Wallem Group Zurich Insurance (Hong Kong)

2015

Skills Training Category

Gold Award Cathay Pacific Airways Limited Silver Award

Synergis Management Services Limited Bronze Award

Maxim's Caterers Limited

DBS Bank (Hong Kong) Limited Federal Express (Hong Kong) Limited Sun Life Hong Kong Limited

Development Category

Gold Award

The Hong Kong Society for the Aged *Silver Award*

DBS Bank (Hong Kong) Limited Bronze Award

McDonald's Restaurants (Hong Kong) Limited

Excellence Awards CLP Power Hong Kong Limited Midland Holdings Limited Shangri-La Hotels and Resorts

25th Anniversary Awards

Most Dedicated Organizations to People Development CLP Power Hong Kong Limited The Hong Kong Jockey Club HSBC Maxim's Caterers Limited MTR Corporation

2014

Skills Training Category Gold Award Hong Kong Broadband Network Limited Silver Award Synergis Management Services Limited

Bronze Award RS Components Limited

Excellence Awards Chow Tai Fook Jewellery Company Limited Hotel ICON Ma Belle Jewellery Company Limited

Development Category

Gold Award Crystal Group Silver Award DFS Group Limited

Bronze Award Bank of China (Hong Kong) Limited

Excellence Awards Fuji Xerox (Hong Kong) Limited Hotel ICON Shun Tak – China Travel Ship Management Limited

2013

Skills Training Category Gold Award

Maxim's Caterers Limited *Silver Award* MTR Corporation

Bronze Award

The Hong Kong Jockey Club **Excellence Awards** HSBC

The Kowloon Motor Bus Company (1933) Limited Sun Life Hong Kong Limited

Development Category

Gold Award Chun Wo Development Holdings Limited Silver Award

DFS Group Limited Bronze Award

FedEx Express (China)

Excellence Awards AIA International Limited MTR Corporation Societe Generale, Asia-Pacific

2012

Skills Training Category

Gold Award

The Hong Kong Jockey Club *Silver Award* DHL Express (HK) Limited

Bronze Award CLP Power Hong Kong Limited

Excellence Awards

Hong Kong Air Cargo Terminals Limited Hong Kong Broadband Network Limited Shanghai Feng Cheng Property Management Co Ltd – Subsidiary of Shui On Land (HK & China)

Development Category

Gold Award The Hong Kong Society for the Aged

Silver Award Hip Hing Construction Company Limited

Bronze Award MTR Corporation

Excellence Awards Civil Service Training and Development Institute, Civil Service Bureau The Dow Chemical Company HSBC

* The above list shows the Award recipients and their companies during the year of the Award indicated.

PAST CAMPAIGN AWARD WINNERS

2011

Gold Prize BOC Group Life Assurance Company Limited Silver Prize

Shangri-La Hotels and Resorts
Bronze Prize

Kowloon Central Cluster, Hospital Authority *Excellence Awards*

Fleet Management Limited Maxim's Caterers Limited Standard Chartered Bank (Hong Kong) Limited

2010

Gold Prize Bank of China (Hong Kong) Limited

Silver Prize Morgan Stanley Bronze Prize The Hong Kong Jockey Club

Excellence Awards Aon Hong Kong Limited Fuji Xerox (Hong Kong) Limited Mandarin Oriental Hotel Group

2009

Gold Prize MTR Corporation Silver Prize

Synergis Management Services Limited Bronze Prize

Zurich Life Insurance Company Limited *Certificates of Excellence*

Hang Yick Properties Management Limited Hong Yip Service Company Limited InterContinental Grand Stanford Hong Kong

2008

Gold Prize CLP Power Hong Kong Limited

Silver Prize Maxim's Caterers Limited and Hospital Authority

Bronze Prize The Hong Kong Jockey Club Certificates of Excellence

Canossa Hospital (Caritas) Hong Kong CSL Limited Inter Continental Hong Kong

2007

Gold Prize Tao Heung Group Limited Silver Prize Kowloon-Canton Railway Corporation Bronze Prize The Hong Kong Jockey Club

Certificates of Excellence Kowloon Shangri-La Hotel Li & Fung (Trading) Limited PCCW Limited

2006

Gold Prize Langham Place Hotel **Silver Prize** Gammon Construction Limited

Bronze Prize Hang Seng Bank Certificates of Excellence

Hang Seng Bank Jones Lang LaSalle – Management Solutions Shun Hing Electric Service Centre Limited

2005

Gold Prize Langham Place Hotel Silver Prize CLP Power Hong Kong Ltd

Bronze Prize The Hong Kong and China Gas Company Ltd Certificates of Merit

HSBC PCCW Limited Standard Chartered Bank (Hong Kong) Limited

Special Award for SMEs KC Maritime Ltd

2004

Gold Prize The Hong Kong Jockey Club Silver Prize HSBC

Bronze Prize AXA China Insurance Co Ltd

Certificates of Merit ACNielson (China) Ltd Hong Kong Housing Authority MTR Corporation

2003

Gold Prize Cathay Pacific Airways Ltd **Silver Prize** Circle K Convenience Stores (HK) Ltd

Bronze Prize HSBC

Certificates of Merit Canossa Hospital (Caritas) Kai Shing Management Services Ltd Sun Hung Kai Properties Ltd

2002

Gold Prize Hong Kong Housing Authority Silver Prize Hsin Chong Real Estate Management Ltd

Bronze Prize Allen & Overy (HK) Limited

Certificates of Merit American International Assurance Company (Bermuda) Limited Hong Yip Service Company Ltd Shangri-La Hotels and Resorts

* The above list shows the Award recipients and their companies during the year of the Award indicated.

PAST CAMPAIGN AWARD WINNERS

2001

Gold Prize Hang Seng Bank Ltd

Silver Prize Hongkong Post Bronze Prize

Watson's The Chemist

Certificates of Merit Giordano International Limited Hang Yick Properties Management Limited Hong Yip Service Company Ltd

2000

Gold Prize Standard Chartered Bank

Silver Prize Hong Kong Housing Authority

Bronze Prize The Hong Kong Jockey Club

Certificates of Merit Heraeus Ltd Hospital Authority MTR Corporation

1999

Gold Prize Hang Seng Bank Ltd Silver Prize

CLP Power Hong Kong Ltd

Bronze Prize Hang Seng Bank Ltd **Certificates of Merit**

Goodwell Property Management Ltd The Jockey Club Kau Sai Chau Public Golf Course Ltd Kowloon-Canton Railway Corporation

1998

Gold Prize Sheraton Hong Kong Hotel & Towers

Silver Prize Tse Sui Luen Jewellery Co Ltd Bronze Prize

DHL International (H.K.) Ltd

Certificates of Merit

The Hong Kong Jockey Club Hong Kong Police Shell Hong Kong Ltd

1997

Strategic HRD Category Silver Prize Regal Hotels International Bronze Prize DHL International (H.K.) Ltd

Skills Training and Development Category Gold Prize Hang Seng Bank Ltd Silver Prize Marks and Spencer (HK) Ltd Bronze Prize Regal Hotels International

1996

Overall Winner Giordano Ltd Strategic HRD Category Giordano Ltd Skills Training and Development Category Mass Transit Railway Corporation

1995

Overall Winner Hospital Authority Strategic HRD Category Hospital Authority Skills Training and Development Category Mass Transit Railway Corporation

1994

Overall Winner Kowloon-Canton Railway Corporation

Strategic Management/Strategic HRD/ TQM Training Category Kowloon-Canton Railway Corporation Management/Supervisory Training Category

Cathay Pacific Catering Services (HK) Limited **Professional/Technical Training Category** Securair Limited

1993

Overall Winner The Asian Sources Media Group

Strategic Management/Strategic HRD/ Customer Service/TQM Training Category The Sino Group

Management/Supervisory Training Category The Asian Sources Media Group

Professional/Technical Training/Others Category Hong Kong Aircraft Engineering Company Limited

1992

Service Category Mass Transit Railway Corporation Commercial and Industrial Category Shell Hong Kong Limited

1991

Service Category Arthur Andersen & Company Manufacturing Category

Computer Products Asia-Pacific Limited Construction Category

Franki Kier Limited Wholesale/Retail/Import/Export Category

Jardine Pacific Ltd – Pizza Hut Division **Utilities and Public Sector Category**

Mass Transit Railway Corporation

1990

Multi-National Corporations Category China Light & Power Company Limited

* The above list shows the Award recipients and their companies during the year of the Award indicated.

INDIVIDUAL AWARDS

ELIGIBILITY

AWARD FOR

The Awards aim to recognize the outstanding achievement of trainers who have made significant contribution to the human resource development of their organizations as well as the whole community.

CATEGORIES

There are two categories for individual awards:

Distinguished Trainer Awards 1

LENCE IN

DEVELOPMENT 2017

D

Executives who have engaged in the human resource and/or training and development profession for a minimum of 5 years and are providing training for staff members of their own organization, service providers or their clients (for trainers from consulting business).

A Trainer of the Year will be selected by the Panel of Adjudicators from among the Distinguished Trainer Awardees.

2. Outstanding New Trainer Awards

Executives who have engaged in the human resource and/or training and development profession for less than 5 years and are providing training for staff members of their own organization, service providers or their clients (for trainers from consulting business).

Trainers from the consulting business may enter the Awards. However, if the training and/or development programmes described in the written submission and in the interview session are those of their clients, endorsement from their clients must be provided.

AWARDS

The following awards will be granted to outstanding trainers by the Board of Examiners:

- HONGKONG AIRLINES **Outstanding New Trainer Awards** 香港航空
- PRUDENTIAL 英國保誠 **Distinguished Trainer Awards**
- LLJI 置地公司 IFTI Hongkong Land Trainer of the Year

BENEFITS AND RECOGNITION

- 1. For **Distinguished Trainer Awardees**, they will be granted:
 - HKMA Professional Manager status. The membership fee and the CPD requirements for the first year will be waived; and
 - Membership at the HKMA Human Capital Management Society.
- 2. For Outstanding New Trainer Awardees, they will be granted:
 - HKMA Full Membership or Associate Membership status, depending on their work experience and academic gualifications. The membership fee for the first year will be waived; and
 - Membership at the HKMA Human Capital Management Society.

PARTICIPATION FEE

HKMA Member: \$6,900 per nominee \$9,900 per nominee Non-Member:

The participation fee covers:

- ONE free seat at the Final Presentation Seminar
- ONE free seat at the Award Presentation Ceremony
- TWO free seats at the Seminar on "The Way to Become a Top Trainer"

Participating organizations are required to settle the participation fee before the entry deadline. Otherwise, they would not be invited for the judging process.

INDIVIDUAL AWARDS SCHEDULE

Deadline for Nomination Monday, 13 March 2017

Deadline for Written Submission Monday, 10 April 2017

Interview Session Friday, 12 May 2017 **Final Presentation Seminar** Tuesday, 27 June 2017

Award Presentation Ceremony September 2017

INDIVIDUAL AWARDS

JUDGING PROCESS

AWARD FOR EXCELLENCE IN TRAINING AND DEVELOPMENT 2017

Nomination (Deadline: Monday, 13 March 2017)	All entrants have to be nominated by their organizations which are required to send in the Nomination Form. An organization can nominate a maximum of five trainers in each category to participate in the Award.
Written Submission (Deadline: Monday, 10 April 2017)	All entrants will be required to submit a four-page written submission covering all the Judging Criteria together with a one-page summary of personal information in English, which will be reviewed by the Board of Examiners. The signature campaign cited in the submission should be conducted and completed within the last five years.
Interview Session (Friday, 12 May 2017)	 All entrants will be invited to an interview session. <u>Distinguished Trainer Awards</u> The interview session will include a 15-minute presentation and a 10-minute Question-and-Answer session by the Board of Examiners in English. The presentation should cover all the Judging Criteria. <u>Outstanding New Trainer Awards</u> The interview session will be divided into two parts: 1. A 10-minute presentation, covering all the Judging Criteria, to be followed by a 5-minute Question-and-Answer session in English, Cantonese or Putonghua by the Board of Examiners. 2. A 10-minute short training in English, Cantonese or Putonghua. Participants would be informed of the training topic 30 minutes before the interview session. Winners of the Distinguished Trainer Awards and Outstanding New Trainer Awards as well as finalists of the Trainer of the Year will be selected by the Board of Examiners.
•	
Trainer of the Year Final Judging (Tuesday, 27 June 2017)	Finalists of the Trainer of the Year will be invited to deliver a 5-minute presentation on his/her written submission, followed by a 5-minute Question-and-Answer session in English by the Panel of Adjudicators at the Final Presentation Seminar. The Panel of Adjudicators will select a Trainer of the Year.
▼	
Award Presentation Ceremony (September 2017)	An Award Presentation Ceremony will be held during the Susan Yuen Memorial Lecture and all the results of the Awards will be announced.

OUTSTANDING NEW TRAINER AWARD JUDGING CRITERIA

			MARKS
1	SIGNA	ATURE CAMPAIGN	80
	of a tr	ainer can demonstrate he/she has played a key role in contributing to the success raining and/or development programme. From the programme, the Trainer has nstrated his/her competencies as a good trainer which include the following areas:	
1.1		ng sure that training is connected to business/organizational need and external	20
		Meets regularly with sponsors to keep in touch with business/organizational needs	
		Good at helping managers identify what they want their people to be able to do	
		Establishes direction from sponsors as the first step in any new project	
		Passionate about making sure that training needs are clearly identified	
		Maintains relevance by refining training objectives/programme design in response	
		to the business/organizational need and changing commercial context	
	1.1.6	Effective in gaining management buy-in	
1.2		y to design purposeful learning processes	20
	1.2.1	Conducts rigorous and holistic analysis and effectively addresses those factors	
		contributing to the performance gap	
		Actively involves sponsors in the training and/or development process	
		Focuses on outcomes rather than activities when setting training objectives	
		Rigorous in making sure that courses are designed to be good learning experiences	S
		Makes explicit their assumptions about people and how they learn	
		Makes sure that trainees can successfully apply new ideas into their workplace	
	1.2.7	Creatively adapts training sessions to meet the needs of trainees	
1.3	Ability	y to manage and deliver a designed programme	20
	1.3.1	Listens to and values participant contributions	
		Illustrates new concepts and ideas with appropriate examples from the learners' workplace	
		Regards training sessions as an opportunity to role model the behaviours	
		being taught	
	1.3.4	Encourages trainees to learn at their own pace and can cater for different	
	135	learning styles Encourages trainees to be independent and think for themselves	
		Creates interest and challenge in their approach to training	
		Integrates training sessions so that trainees can see how it all fits together	
1 /	Ability	v to ovaluato training	20
1.4	Ability to evaluate training 1.4.1 Based on trainees' satisfaction levels		20
		Based on improvement in trainees' competence	
		Based on improvement in trainees competence Based on impact on job performance	
		Based on improvement in targeted organizational performance/business results	
		In partnership with managers and sponsors	
2	PERSO	ONAL ACHIEVEMENTS AND CONTINUOUS DEVELOPMENT	20
	2.1	The Trainer has achieved academic or professional awards and other public	
		recognition related to training and development.	
	2.2	The Trainer has demonstrated continuous self-improvement to further his/her	
		career in training and development.	Fotal 10
			IJUAL IV

AWARD FOR EXCELLENCE IN TRAINING AND DEVELOPMENT 2017



DISTINGUISHED TRAINER AWARD JUDGING CRITERIA

		MA
1	SIGNATURE CAMPAIGN	10
	The Trainer can demonstrate he/she has played a leading role in contributing to the success of a training and/or development programme. From the programme, the Trainer has demonstrated his/her competencies as a good trainer which include the following area	as:
1.1	Making sure that training is connected to business/organizational need and external environment	2
	 1.1.1 Meets regularly with sponsors to keep in touch with business/organizational needs 1.1.2 Good at helping managers identify what they want their people to be able to do 1.1.3 Establishes direction from sponsors as the first step in any new project 1.1.4 Passionate about making sure that training needs are clearly identified 1.1.5 Maintains relevance by refining training objectives/programme design in response to the business/organizational need and changing commercial context 	
1.2	Ability to design purposeful learning processes	2
	1.2.1 Conducts rigorous and holistic analysis and effectively addresses those factors	
	contributing to the performance gap 1.2.2 Actively involves sponsors in the training and/or development process	
	1.2.3 Focuses on outcomes rather than activities when setting training objectives	
	1.2.4 Rigorous in making sure that courses are designed to be good learning experiences	
	1.2.5 Makes explicit their assumptions about people and how they learn1.2.6 Makes sure that trainees can successfully apply new ideas into their workplace	
	1.2.7 Creatively adapts training sessions to meet the needs of trainees	
1.3	Ability to manage and deliver a designed programme	2
	1.3.1 Listens to and values participant contributions	المتعا
	1.3.2 Illustrates new concepts and ideas with appropriate examples from the learners' wor1.3.3 Regards training sessions as an opportunity to role model the behaviours being tau	
	1.3.4 Encourages trainees to learn at their own pace and can cater for different learning s	
	1.3.5 Encourages trainees to be independent and think for themselves	
	1.3.6 Creates interest and challenge in their approach to training1.3.7 Integrates training sessions so that trainees can see how it all fits together	
1 /	Role in the internal marketing of training plans to stakeholders	2
1.7	1.4.1 Effective in gaining senior management buy-in	2
	1.4.2 Authentically engages and inspires diverse group of stakeholders	
1.5	Ability to evaluate training	2
	1.5.1 Based on trainees' satisfaction levels1.5.2 Based on improvement in trainees' competence	
	1.5.3 Based on impact on job performance	
	1.5.4 Based on improvement in targeted organizational performance/business results	
	1.5.5 In partnership with managers and sponsors	
2	PERSONAL ACHIEVEMENTS AND CONTINUOUS DEVELOPMENT	2
	2.1 The Trainer has achieved substantial academic or professional awards and other public recognition related to training and development.	
	 The Trainer has contributed to training and development as a profession in the business community. 	
3	ACHIEVEMENT IN ENHANCING TRAINING AND DEVELOPMENT CAPABILITY	2
-	The Trainer has helped improve and enhance the training and development capability	
	of the current and/or previous organizations and contributed to the strategic direction of t	he

organization.

TRAINER OF THE YEAR JUDGING CRITERIA

		MARKS
1.	Does this trainer ensure that activities are based on real business/organization and individual needs?	20
2.	Can this trainer design courses that work well with learners to deliver real results back in the workplace?	20
3.	Is this trainer actively engaged in the business in personally designing and delivering courses?	20
4.	Is this trainer flexible enough to balance the needs of different trainees and the overall objectives set?	30
5.	Can this trainer determine the success of training at the individual, job and business/ organization impact levels?	20
6.	Overall can this trainer impact individual performance to meet business/organizational challenges, and go beyond the classroom to develop organizational capabilities, and even beyond the organization to contribute to the development of training as a profession?	20

Total 130

AWARD FOR EXCELLENCE IN TRAINING AND DEVELOPMENT 2017

INDIVIDUAL AWARD NOMINATION FORM

ACT-42846-2017-3-NL

To:	 The Secretariat, Award for Excellence in Training and Development 2017 The Hong Kong Management Association 14/F, Fairmont House, 8 Cotton Tree Drive, Central, Hong Kong 					
Attn:	Ms Ellis Yeung, Mar Ms Nichola Wong, I			Email: ellisyeung@hkma.org.hk Email: nicholawong@hkma.org.hk	Fax: 2868 4387	
Name	e of Organization:					
Addre	ess:					
Name	e of Nominator: (Mr/I	Ms)	Jo	bb Title:		
Conta	act Person: (Mr/Ms) _		Jo	bb Title:		
Tel:		Mobile:	E	mail:	Fax:	
A.	Nomination(s) for Di	stinguished Train	ar Awards			
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	Tel:	Mobile:	E	mail:		
A cro	ssed cheaue no:		of H	K\$m	ade pavable to	
	Hong Kong Manage					
⊟нк	\$6,900 (HKMA Memb	oer) 🗌 HK\$9,90	00 (Non-Member)	for each nomination		
Signa	ture:		Dat	e:		

(not later than Monday, 13 March 2017)

AWARD FOR EXCELLENCE IN

TRAINING AND DEVELOPMENT 2017

PAST INDIVIDUAL AWARD WINNERS

2016

Trainer of the Year Mr Tolar Ng Ralph Lauren Asia Pacific Limited

Distinguished Trainer Awardees

Ms Vivian Ling Citibank (Hong Kong) Limited Mr Tolar Ng Ralph Lauren Asia Pacific Limited Mr Edmond Poon Pricerite Stores Limited Ms Julia Wong Synergis Management Services Limited

Outstanding New Trainer Awardees

Mr Lawson Chan Midland Realty **Mr Cyrus Chau** Maxim's Caterers Limited **Ms Hester Cheng** Maxim's Caterers Limited **Mr Cheng Kam Hong** CLP Power Hong Kong Limited Ms Vanessa Chou New World Development Company Limited Ms Edna Chow DFS Group Limited Ms Selina Li Hong Kong Express Airways Limited Mr Chris Tsang New World Development Company Limited **Mr Gary Wong** McDonald's Restaurants (Hong Kong) Limited **Ms Kamy Wong** Sheraton Hong Kong Hotel & Towers **Ms Miriam Yang** Standard Chartered Bank (Hong Kong) Limited

2015

Trainer of the Year Mr Alan Leung DFS Group Limited

Distinguished Trainer Awardees

Mr Alan Leung DFS Group Limited Mr Desmond Mok Maxim's Caterers Limited Ms Dorothy Wong ICC Limited Ms Elsa Wong Bank of China (Hong Kong) Limited

Outstanding New Trainer Awardees

Mr King Chan McDonald's Restaurants (Hong Kong) Limited Ms Eliza Cheng CLP Power Hong Kong Limited **Mr Keith Chu** McDonald's Restaurants (Hong Kong) Limited Ms Becky Chung Standard Chartered Bank (Hong Kong) l imited Mr Lynn Lai China Life Insurance (Overseas) Company Limited **Mr Charles Tang** MTR Corporation Ms Amy Tong G2000 (Apparel) Limited **Mr Penny Tsang** Pure International (Hong Kong) Limited **Ms Stephanie Wong** HSBC Life (International) Limited Mr Kim Wu Maxim's Group – Starbucks Hong Kong Ms Psyche Yau MTR Corporation **Ms Willy Yuen** BOC Group Life Assurance Company Limited

2014

Trainer of the Year Ms Yvonne Yam RS Components Limited

Distinguished Trainer Awardees

Ms Maggie Chan Bank of China (Hong Kong) Limited Mr Leo Lee CSL Limited Ms Amy Leung DFS Group Limited **Ms Jasmine Lok** Maxim's Caterers Limited Ms Maria Tong Cathav Pacific Airwavs **Mr Vincent Woo** Maxim's Caterers Limited **Ms Yvonne Yam RS** Components Limited Ms Snowy Zheng Australia and New Zealand Banking Group Limited

Outstanding New Trainer Awardees

Mr David Chan Maxim's Caterers Limited Mr Max Cheng DFS Group Limited **Ms Novem Chung** Midland Holdings Limited Ms Kathy Kwong New World Development Company Limited Mr Kenny Lai Bank of China (Hong Kong) Limited Ms Rebecca Leung Maxim's Caterers Limited Ms Jacqueline Ng Maxim's Caterers Limited Mr Jovi Yan The Hong Kong Jockey Club Ms Karin Yeung MTR Corporation

- * The above list shows the Award recipients and their companies during the year of the Award indicated.
- * The order of presentation of individual awardees receiving the same award is based on the alphabetical order of their surnames.

PAST INDIVIDUAL AWARD WINNERS

2013

Trainer of the Year Dr Kelvin Wan HSBC

Distinguished Trainer Awardees Mr Tomas Bay

Ethos International Limited **Mr Rex Choi** CSL Limited **Mr Charles Ho** MTR Corporation **Ms Mandy Hong** CLP Power Hong Kong Limited **Mr Billy Ip** The Hong Kong Jockey Club **Ms Jessie Kwong** HSBC **Ms Angelina Lee** CSL Limited **Dr Kelvin Wan** HSBC

Outstanding New Trainer Awardees

Mr Anthony Chan Standard Chartered Bank (Hong Kong) l imited **Mr Ray Chan** Bank of China (Hong Kong) Limited **Mr Frankie Fang** Standard Chartered Bank (Hong Kong) l imited **Mr Gene Fung** Australia and New Zealand Banking Group Limited **Mr Vikas Grewal** Fleet Management Limited Ms Jannet Kan McDonald's Restaurants (Hong Kong) Limited Mr Donald Lai Standard Chartered Bank (Hong Kong) Limited Ms Lolita Lei Richemont Asia Pacific Limited -Alfred Dunhill **Mr Andrew Li** HSBC Ms Jessica Siu The Hong Kong Jockey Club Mr Simon Wong CLP Power Hong Kong Limited Mr Raymond Yip McDonald's Restaurants (Hong Kong) l imited

2012

Trainer of the Year & Distinguished Trainer Awardee Ms Vinky Lau The Hong Kong and China Gas Company Limited

Outstanding New Trainer Awardees

Ms Charissa Chan Swire Hotels Mr Takki Chan The Hong Kong Jockey Club **Mr Anthony Chau** DBS Bank (Hong Kong) Limited Ms Belli Chui Standard Chartered Bank (Hong Kong) l imited **Ms Gloria Kam** The Hong Kong Jockey Club **Ms Goldia Kong** Miramar Group Mr Leo Lee CSL Limited Ms Angie Li BOC Group Life Assurance Company Limited **Mr Chris Ng** McDonald's Restaurants (Hong Kong) Limited Ms Carmen Tam **Ocean Park Corporation Mr Tony Wo** Zurich Insurance (Hong Kong) **Mr Kenneth Wong** MTR Corporation Ms Rose Wong Hong Kong Air Cargo Terminals Limited Ms Joice Yan Toys"R"us (Asia) Limited

2011

Trainer of the Year Ms Prudence Sze CLP Power Hong Kong Limited

Distinguished Trainer Awardees Ms Sonia Lui

Civil Service Training and Development Institute, Civil Service Bureau, HKSAR **Ms Prudence Sze** CLP Power Hong Kong Limited **Mr Bob Xie** The Hong Kong & China Gas Company Limited

Outstanding New Trainer Awardees

Mr Nicky Lam Island Shangri-La, Hong Kong Ms Amy Law HSBC Mr Lee Chee King

The Hong Kong Jockey Club Ms Priscilla Lim HSBC

Ms Katherine Lo American International Assurance Company, Limited Mr Kelvin Lo The Hong Kong Jockey Club Ms Amy Yu HSBC

2010

Trainer of the Year Ms Lee Chung Lim, Natalie HSBC

Distinguished Trainer Awardees

Ms Lau Shuk Han Ageas Insurance Company (Asia) Ltd Ms Lee Chung Lim, Natalie HSBC Ms Jacqueline Moyse

Mandarin Oriental Hotel Group Mr Bradley Wadsworth Pacnet

Outstanding New Trainer Awardees Mr Jason Furness HSBC

Ms Angelina Lee CLP Power Hong Kong Limited Mr Lawrence Luk General Mills Hong Kong Ltd

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PAST INDIVIDUAL AWARD WINNERS

2009

Trainer of the Year Ms Elsa Lam Ageas Insurance Company (Asia) Limited

Distinguished Trainer Awardees Mr Joseph Chan

HSBC Ms Elsa Lam Ageas Insurance Company (Asia) Limited Mr Thomas Robillard FedEx Express Mr Wilkins Wong Civil Service Training & Development Institute, Civil Service Bureau

Outstanding New Trainer Awardees

Ms Fanny Chan HSBC Ms Effie Cheng McDonald's Restaurants (HK) Limited Mr Andy Lau HSBC Mr Nelson Wong The Hong Kong Jockey Club Mr Will Wong HSBC

2008

Trainer of the Year Mr Kelvin Ju AlG Companies

Distinguished Trainer Awardees

Mr Kelvin Ju AIG Companies Ms Amy Kwong CLP Power Hong Kong Limited Ms Mav Li **Civil Service Training &** Development Institute, **Civil Service Bureau** Mr Frankie Lo Ageas Insurance Company (Asia) Limited **Mr Vincent Tang** HSBC **Ms Catherine Tong** The Hong Kong Jockey Club **Mr Christopher Yang** HSBC

Outstanding New Trainer Awardees Mr Jonathan Bok

HSBC MS Viola Chan AlG Companies Mr Andy Clark ClarkMorgan Corporate Training Ms Ivy Poon The Great Eagle Properties Management Company Ltd Mr Vincent Woo PCCW Limited MS Susane Yan HSBC Mr Lester Yeung PCCW Limited

2007

Trainer of the Year Ms Carroll Chu Island Shangri-La, Hong Kong

Distinguished Trainer Awardees Ms Carroll Chu Island Shangri-La, Hong Kong

Ms Selina Kam HSBC Mr Kenny Mak HSBC Ms Shirley Ng Hong Kong Disneyland Resort

Outstanding New Trainer Awardees Mr Mark Chan HSBC Mr Peter Cheung

Hong Kong Disneyland Resort Mr Desmond Ho HSBC Mr Badhri Nath Rama Iyer HSBC

2006

Trainer of the Year Ms Michelle Yam Shangri-La Hotels & Resorts

Distinguished Trainer Awardees

Ms Sara Ho The Hong Kong Jockey Club Ms Doris Ip The Aberdeen Marina Club Ms Jessie Lau HSBC Ms Carrie Wong HSBC Ms Michelle Yam Shangri-La Hotels & Resorts

Outstanding New Trainer Awardees

Ms Iris Chow HSBC Ms Angela Tsui CLP Power Hong Kong Ltd Ms Joyce Wai HSBC

2005

Trainer of the Year Mr Shekhar Visvanath HSBC

Distinguished Trainer Awardees

Ms Marianne Chung HSBC Mr Allen Kuo HSBC Mr Gary Liu The Dairy Farm Company Ltd Ms Theresa Sham The Excelsior, Hong Kong Dr Chester Tsang Hospital Authority/Institute of Health Care Mr Shekhar Visvanath HSBC

Outstanding New Trainer Awardees Ms Elsie Gung HSBC Mr King Lee Kowloon-Canton Railway Corporation

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QUOTES FROM 2016 WINNERS

SKILLS TRAINING CATEGORY

Gold Award Winner

Cordis, Hong Kong (formerly Langham Place Mongkok) introduced Alibi, an innovative dining concept offering creative food and beverages in an upscale venue. Alibi colleagues were empowered to design the new service style. Training team collaborated with chefs, sommeliers and mixologists, providing intensive training to ensure Alibi colleagues deliver the brand promise.

Ms Eva Lo Director of Knowledge Management Cordis, Hong Kong

Silver Award Winner

In line with the Olympic movement in supporting retired athletes under the International Olympic Committee (IOC), the Sports Federation & Olympic Committee of Hong Kong, China (SF&OC) is delighted to join hands with MTR in developing a unique and sustainable "Life Skills Training Programme" to equip our local athletes with essential knowledge and skills in the business field for their post-athletic career transition.

Being a responsible corporate citizen, MTR is committed to making long term contributions to the sustainable development of the communities. It is an invaluable opportunity to collaborate with SF&OC in supporting the career transition efforts for retired athletes in Hong Kong.

Mr Timothy Fok GBS JP
President
Sports Federation & Olympic Committee of Hong Kong, China

Ms Margaret Cheng Human Resources Director MTR Corporation

Bronze Award Winner

TAL Apparel's "GO skills Functional Skills Knowledge Training programme" is designed through TAL's "Si-fus" collective wisdom and best practice to support and ensure the core technical skills to develop a consistent, efficient and quality garment production across multiple factories, multiple products, multiple languages and multiple levels of TAL staff.

From CEO to frontline staff, everyone is aware of the importance of continuously maintaining and improving our core technical skills, in order to consistently deliver high quality products on time, and in line with customers' requirements.

Ms Nong Hathaikarn Kulwachirawan Functional Skills Knowledge (FSK) Training Director TAL Apparel Limited

QUOTES FROM 2016 WINNERS

DEVELOPMENT CATEGORY

ENCE IN

Gold Award Winner

Prudential's development programme, "Run to MDRT 2015", aims at promoting, encouraging and supporting its financial consultants to achieve Million Dollar Round Table membership, one of the most important benchmarks for exemplary performance and the highest standards of ethics.

"A successful learning and development programme depends on how facilitators identify the goals and direction that the participants want to pursue," said Dr Jones Lam, Deputy Chief Agency Officer (Agency Development), Prudential Hong Kong Limited. "The addition of marathon helps develop their spirit of perseverance in achieving their goal amid challenges."

Dr Jones Lam

AWARD FOR

DEVELOPMENT

Deputy Chief Agency Officer (Agency Development) Prudential Hong Kong Limited

Silver Award Winner

Esquel has, over the years, developed the capacity to weave innovative technologies into its people-centric culture.

With the aim to meet the demands of the fourth industrial revolution, its "You can code" campaign engages and propels staff at all levels to build mobile applications, as well as develop their computation thinking ability. We nurture a culture of innovation and collaboration towards our vision of "Making a difference" in the industry.

Ms Bessie Chong

Director of Group Training and Talent Management Esquel Group

Bronze Award Winner

"Leadership as a Profession" programme was introduced to 4,000 people leaders globally in Manulife to institutionalize new culture, leadership mindset and capabilities, with leadership credentials of authenticity and trust, understanding people, developing people, recognizing people, and energizing change.

"Senior management advocated and fully supported the transformational initiative, as they saw the business impacts of driving organizational leadership culture and practices. Moving forward, we will continue to nurture leaders from good to great," said Ms Cecilia Ng, Head of Leadership and Learning, Manulife (International) Limited.

Ms Cecilia Ng Head of Leadership and Learning Manulife (Interntional) Limited

TRAINER OF THE YEAR

I am very honoured to be awarded the "Trainer of The Year"! During the process, I had a great opportunity to review all the work that I have done over the past 12 years and exchanged great knowledge with all training professionals. To me, training is a team work. Therefore I would like to sincerely thank my leaders and team who taught and worked with me in the past. This achievement is to be shared with all of them!

Mr Tolar Ng Director, APAC Learning and Development Ralph Lauren Asia Pacific Limited

A trusted face in the UK for over 160 years

Protecting 25 million customers worldwide⁺



Always Listening. Always Understanding.



